

**Policy - Art. 13 Lgs. D. 196/03**  
**"Code of Practice in Personal Data Protection"**

According to and under art. 13 of the "Code of Practice in Personal Data Protection" **GIMAT SRL Unipersonale**, with legal office in Via Giotto da Bondone nr. 10/14, Fiorano Modenese (Mo), zip code 41042, F.C./VAT nr. 02495780369, as data controller, provides you the following information relative to your Data:

**A) PURPOSE AND METHODS OF DATA PROCESSING**

The "Personal data" defined by the normative in force as "any information relating to a natural person, who is or can be identified, whether directly or indirectly, by reference to any other item of information, this includes one's personal identification number", submitted by you by way of filling in the fields of this form, shall be processed in order to follow up on your request of information submitted by you through our website [www.gimat.eu](http://www.gimat.eu).

We would like to remind you that this policy is delivered for this website only and for no other website that may be surfed by the user via links. We would also like to remind you that the optional, explicit and voluntary post of e-mail to the e-mail addresses listed in this website shall entail the subsequent acquisition of the sender's email address, necessary to satisfy your information request, as well as any other detail contained or attached to the message.

Your personal data will be processed on hardcopy and/or on digital support by using electronic, IT and/or telematics instruments and in any case according to such logics and ways as strictly necessary in relation to the processing aims.

Special security measures have been adopted by the data controller in order to prevent data loss, illegal use or misuse of data and unauthorized access. Your Personal data will be stored and processed by the data processor following principles of fairness, lawfulness and clarity and as to safeguard your privacy according to logics strictly connected to the purposes stated in this policy. Particularly, We would like to inform you that the processing shall be performed according to the Mandatory Minimum Measures for Data Protection according to Art. 31,33,34,35 and Attachment B) of said Code and that personal data referable to your person shall be treated in compliance with the conditions set forth by Art. 11 Lgs.D. 196/03.

Your personal data shall be stored for a period no longer than that necessary to reach the previously mentioned purposes.

**B) COMPULSORY OR VOLUNTARY NATURE OF DATA DISCLOSURE**

Your personal data disclosure is of voluntary nature but, the filling in the fields marked with a star (compulsory fields) is strictly necessary to correctly and fully handle your request for information.

**C) THE CONSEQUENCES OF ANY POTENTIAL REFUSAL TO REPLY**

Any potential refusal to disclose data and/or the submission of incorrect or incomplete information may compromise the opportunity for our Company to take into consideration your request for information and/or the possibility to follow up on your request.

**D) THE SUBJECTS OR CATEGORIES OF SUBJECTS TO WHOM PERSONAL DATA MAY BE DISCLOSED AND WHO MAY BECOME AWARE OF THE DATA WHILE IN CHARGE, RESPONSIBLE OR WHILE SPREADING THE DATA SELVES.**

Your personal data will be managed exclusively by subjects appointed by the data management controller as those responsible for and/or in charge of the data management; such subjects shall treat your data only when necessary in relation to the purposes of disclosure and only in the process of performing the tasks given to them by the controller of data management, by processing only those data necessary to the performance of the same.

Your personal data shall not be disclosed to third parties nor made public.

**E) RIGHTS IN COMPLIANCE WITH ART. 7**

Each moment you are entitled to exercise your rights as provided for by the Legislative Decree 196/03 **Art. 7. "Right to access personal data and other rights"**, as fully reported here below:

1. The holder has the right to obtain confirmation of the existence or lack thereof of personal data or of any other personal detail pertaining the holder, even if not yet registered, and to their communication in intelligible form.
2. the holder has the right to obtain information on:
  - a) the origin of personal data;
  - b) the purposes and methods of data handling;
  - c) the logic applied in case of management carried out with the aid of electronic instruments;
  - d) the identity of the owner, managers and representative appointed in compliance with article 5, comma 2;
  - e) the subjects of categories of subjects to whom personal data may be disclosed or who can come into knowledge of as representative, managers or people in charge appointed by the Government.
3. The holder shall have the right to:
  - a) the update, rectification, that is wherever there may be an interest in providing integration of details;
  - b) the cancellation, the transformation into anonymous form or to the block of the data being managed unlawfully, thus included the data where the storage in relation to the purposes of disclosure and subsequent processing is not necessary;
  - c) the declaration that all operations as of letters a) and b) together with their content, have been brought to the knowledge of those, to whom the data have been transmitted or disclosed, save for the case where such fulfilment proves impossible or would engage such efforts quite incommensurate with the right being protected.
4. The holder has the right to oppose totally or in part:
  - a) for legitimate right to the processing of personal data regarding his/her self, even if relevant to the same data collection;
  - b) to the processing of personal data regarding his/her self to the purpose of sending advertising or for direct sale or market researches or commercial communications.

**F) THE IDENTIFICATION DETAILS OF THE CONTROLLER AND, WHEN APPOINTED, OF THE REPRESENTATIVE ON THE TERRITORY OF THE STATE ACCORDING TO ARTICLE 5 AND OF THE PERSON IN CHARGE.**

The controller of data management is **GIMAT SRL Unipersonale**, with legal office in Via Giotto da Bondone nr. 10/14, Fiorano Modenese (Mo), zip code 41042, F.C./VAT number 02495780369. The controller of data management has not appointed a person in charge of the data processing.